

## The Ladder Association Ladder & Stepladder User & Inspection Course

**Course Duration:** 1 day

### Course Aims

To provide a nationally recognised user and inspection course for ladders & step ladders enabling users to safely use, carry out and document periodic statutory inspections.

### Course Objectives

You will be competent to:

- Assess and determine when it is appropriate to use ladders & step ladders.
- Correctly locate and safely use ladders & step ladders
- Carry out the pre-use inspection of ladders & step ladders for damage
- Accurately record details of ladders & step ladders
- Identify component parts using industry standard naming conventions.
- Thoroughly inspect ladders & step ladders and identify safety critical faults.
- Record your findings in accordance with statutory requirements (as outlined in PUWER ACOP's 163)
- Recommend action to be taken if faults found.

You will have an understanding of:

- Legislation & regulations affecting work at height.
- Product standards & classifications for ladders & step ladders.
- Hazards affecting the use of ladders & step ladders.
- The relevant legislation, guidance and ACOP's governing the inspection of ladders and step ladders
- The difference between pre-use and formal inspections.
- Common manufacturing processes used and their implications for the cost-effectiveness of repairs.
- The difference between maintenance & repairs and who is allowed to do them.
- The correct methods of disposal of equipment at the end of its working life.

### Course Contents

#### Part I

- Aims & objectives
- Introductions
- Ladders & component parts
- Overview of legislation & regulations
- Working at height regulations
- Standards & classifications
- Planning & organising, selecting & using
- Assessing risks
- Theory & practical tests

#### Part II

- Initial inspection
- Asset register
- Inspection procedure
- Inspection documentation
- Manufacturing techniques
- Storage, maintenance and repairs
- Disposal
- Theory & practical tests

### Certification

- Certification is valid for 5 years
- Successful delegates will be issued with a Ladder Association Certificate and I.D. Card